

NCC Vacation Care Services

Medical Conditions Policy – Parent Information

GOALS - What are we going to do?

Where possible, we want to allow every child in our community to attend our service. We are committed to ensuring the inclusion of any child with a diagnosed medical condition if we can manage it. We want them to be safe in our care and any child that is enrolled with a medical condition will require a Medical Management Plan. Should a child in our care with a specific health care need have an incident we will follow the Medical Management Plan.

STRATEGIES - How will it be done?

The Nominated Supervisor will:

- Be notified of any child with a medical condition including asthma, diabetes or a diagnosis that a child is at risk of anaphylaxis
- Consult with the parent to obtain a Medical Management Plan for any child with a diagnosed medical condition
- Ensure that the Medical Management Plan is easily located and accessible
- Follow the Medical Management Plan for the individual child should an incident occur
- Arrange a meeting with parent/authorised nominee as soon as the service has been advised of the medical condition. The purpose of this meeting is to draw up a plan to minimise risk
- Look at the risk relating to the child's specific health care need, allergy, medical condition
- Advise parents of know allergens that may pose a risk to their child and look at strategies that they may need to follow
- Ensure that educators are aware of how to identify the child, the management plan and the location of a child's medication
- Ensure that at least one educator who has undergone approved first aid, anaphylaxis management and asthma management is on the premises at all times or on an excursion
- Not allow self-administration of medication by a child

Educator will (with the support from the Nominated Supervisor):

- Be aware of any child with a medical condition including asthma, diabetes or a diagnosis that a child is at risk of anaphylaxis
- Be aware of any Medical Management Plan for any child with a diagnosed medical condition
- Help ensure that the Medical Management Plan is easily located and accessible
- Follow the Medical Management Plan for the individual child should an incident occur

- Help follow risk reduction strategies relating to the child's specific health care need, allergy, medical condition
- Undergone approved first aid, anaphylaxis management and asthma management
- Not allow self-administration of medication by a child

Families will:

- Provide a medical management action plan which has been authorised by a licensed health care professional
- Provide supplies and equipment and medication related to the care of the diagnosed medical condition and replenish as needed
- Notify the service immediately if any changes occur to their child's health plan
- Where appropriate discuss any strategies with educators that will enable them to support their child's health and care needs
- If medication is required, supply and complete the appropriate authorisation forms

If you have any queries in regard to our medication policies then please contact Coordinator Recreation Facilities, Dave Goodwin on 97811 797.